

## **Policy on Email Servers Connected to the UB Network**

(Updated 05.03.2005)

### **Overview**

Email is an official and critical means of communication for students, faculty, and staff at UB. It is a core part of the IT infrastructure of the University and must be secured and protected as a critical system. This policy establishes requirements for the management of email servers at UB

### **Policy Statement**

Email servers connected to the University at Buffalo network by any means must either:

- Run an up-to-date antivirus package that scans and cleans all inbound and outbound email messages and attachments, or
- Direct outgoing mail to the central SMTP service where it will be checked for viruses

Email servers must also be in compliance with the campus [Policy for Network Connected Devices](#).

### **Reason for Policy**

It is important to secure campus email servers to prevent the spread of viruses through email, reduce spam traffic through open relay servers, and promote secure access to email.